

# INSTRUCTIONS TO AUTHORS

## FOR CONFERENCE PAPERS

### Manuscript submission

Papers for publication in the Conference Proceedings must be submitted in properly edited English language.

Papers for publication should be sent to:

Academy of Sciences and Arts of Bosnia and Herzegovina

IUC 2011 Conference Organizational Board

Attn.: Nerma Tanović

Bistrik 7

71000 Sarajevo

Bosnia and Herzegovina

e-mail: [iuc2011@anubih.ba](mailto:iuc2011@anubih.ba), [akademija@anubih.ba](mailto:akademija@anubih.ba), [akademija@bih.net.ba](mailto:akademija@bih.net.ba)

Electronic submission of paper manuscripts is encouraged, i.e. submission on a CD-ROM or as an e-mail attachment. When submitting paper, please indicate the first author's family name. (e.g. *richardson.doc*)

The submitted papers will be subject to double anonymous international peer review.

### Text layout

- The cover page of the manuscript should contain the following information:
  1. The title of the paper
  2. Authors' names and institutional affiliations (full first name followed by family name, separated by a comma from the next name; use Arabic numerals in superscript to relate names and institutions.
  3. Corresponding author(s) (the name, mailing address, telephone and fax numbers, and e-mail address)
- The first page should contain abstract (up to 250 words) and 3-5 keywords.
- The paper must be written in English and submitted in WINWORD format, on up to 16 pages.
- Times New Roman font, single line spacing.
- Font style and size: Title of a chapter: 14pt, bold, aligned left; Subtitles: 14pt, italics, numerated, aligned left; Text: 12pt.
- Paper size A4 with margins 2 cm each.
- No empty space should be left on any of the pages.

### Citation style

Direct quotations from sources should be referenced in the text as (Family name; year, page). If there are two authors the structure is (Family name & Family name; year, page). If a citation is to

a reference with more than 2 authors, it should appear as (First author's family name et al.; year, page).

## **Tables, figures, graphs**

**Above the table/figure:** number and title, indicating precisely what they refer to.

**Below the table/figure: Source:** the source must be verifiable; if the data source is author's own work, it must be stated: Author's calculations.

## **References**

The list of references should NOT be numbered. All the references should be mentioned in the body of the text. The bibliography should have at least five items, and must not be centered. The sources should be listed alphabetically, by the first author. If there are several publications by the same author(s), they should be listed by publication year. If there are several sources by the same author from the same year, they should be listed in the order they appeared during the year.

### *Format Examples*

#### **Books**

Books should list:

1. The author's last name and initial of the first name
2. The year of publication in parentheses
3. The title of the book in italics
4. The volume number of edition where relevant
5. The name of the publisher and the place of publication
6. The page number(s)
- 7.

Tobin, J. J., David Y. H. and Davidson, D. H. (1989), *Preschool in Three Cultures*, Yale University Press, New Haven, London.

#### **Articles in conference proceedings**

Barković, D. and Dukić, G. (2008). Analysis of the Development of the University of Josip Juraj Strossmayer in Osijek and Its Role in Building the Information Society, Interdisciplinary Management Research IV (Proceedings), Barković, D. & Runzheimer, B. (eds.), pp. 488-504, Poreč, 1-3 June 2007, Faculty of Economics in Osijek & Hochschule Pforzheim University of Applied Sciences, Osijek

#### **Articles in journals**

Sinn, H.W. (1997), The Selection Principle and Market Failure in Systems Competition, *Journal of Public Economics* 66, 247-74.

Matic, B. & Serdarusic, H. (2008). Models of Including Financially Inactive Population into the Financial System, available at:

[http://econpapers.repec.org/article/osijournal/v\\_3A4\\_3Ay\\_3A2008\\_3Ap\\_3A296-309.htm](http://econpapers.repec.org/article/osijournal/v_3A4_3Ay_3A2008_3Ap_3A296-309.htm)

(accessed 11-10-2008)

### **Internet sites**

The complete link with the access date in brackets.

OECD (1998), OECD News Release: Standardised Unemployment Rates,

[http://www.oecd.org/news and events/new-numbers/sur/nw98-75a.htm](http://www.oecd.org/news_and_events/new-numbers/sur/nw98-75a.htm) (found day/month/year).